South Cambs CDRP Stakeholder Event – Agenda Public Meeting

Tuesday 1 October, 10.00-10.30 Swansley Room South Cambs Hall, Cambourne, CB23 6EA

No.	Item	Lead	Time	Pages
1	Welcome and Introductions	Gemma Barron	10:00-10:02	
2	Election of Chair and Vice Chair	Gemma Barron	10:02-10.05	
3	Minutes of the last meeting	Chair	10.05-10.10	1-8
4	Transformation Topic	Gemma Barron	10.10-10.20	9-12
5	Budget	Gemma Barron	10.20-10.28	13-14
6	Close and break prior to Development Session	Chair	10.28-10.30	

Members of the CDRP will then move on to a Development Session from 10.30-13.00, which is not open to the public



Agenda Item 4

SOUTH CAMBRIDGESHIRE CRIME AND DISORDER REDUCTION PARTNERSHIP & Joint City / South Cambs Briefing

Minutes of the meetings held on Tuesday 12 February 2019, 11.15am-1.15pm

Present:

Chris Parker (CP): Area Commander Cambridgeshire Fire and Rescue (CFRS) - Chairman

Cllr Anna Bradnam (AB): Elected Member, SCDC

Cllr Claire Daunton (CD): Elected Member, SCDC

Elaine Matthews (EM): Strengthening Communities Manager, Cambridgeshire County

Council

Leigh Roberts (LR): Senior Research Analyst, Cambridgeshire Research Group

Jack Ossel (JO): Research Analyst, Cambridgeshire Research Group

Steve Kerridge (SK): Superintendent, Cambridgeshire Constabulary

Gemma Barron (GB): Head of Sustainable Communities and Wellbeing

Kathryn Hawkes (KH): Development Officer, SCDC

Paul Clarke (PC): Community Risk Manager, CFRS

Mark Freeman (MF): Manager, Cambridge Council for Voluntary Service

Apologies:

Mike Hill (MH): Director, Health and Environmental Services and Housing, SCDC

Emma Knight (EK): Operational Manager, Environmental Health, Licensing & Fraud

Paul Rogerson (PR): Inspector, Cambridgeshire Constabulary

Tony Lacey (TL): Public Health

1. Introductions and Apologies

Chris Parker, Chairman, welcomed everyone and invited a round of introductions. It was agreed that a full set of names and roles would be circulated with the minutes:

ACTION

2. **Declarations of Interest**

None

3. Minutes if Previous Meeting

The minutes were agreed.

LOOKING BACK

4. Action Plan Review

GB raised some highlights against each of the 3 priority areas within the plan for 2018-19, as follows, with discussion about a number of issues along the way:

Priority 1 – Support Vulnerable Groups

- The Problem Solving Group (PSG) is a multi-agency group led by Emma Knight to support high demand vulnerable people.
- Lots of communications have happened across the entire year on a range of topics, including hate crime and Domestic Abuse and Sexual Violence (DASV).
- SK and PR gave a police briefing to elected members about the Local Policing Review on 27 September 2018.
- Vulnerability of young people to County Lines: Alter Ego production has been delivered into senior schools. AB would like links to be made between Taxi Licensing / Taxi Drivers and those vulnerable to County Lines (especially young people). ACTION
- The community element of the awareness raising around County Lines is as important as the schools work.
- AB asked whether the Alter Ego production could be live-streamed in future. ACTION

• Priority 2 – Work Together to Tackle Thefts from Homes and Cars

- The PSG has reintroduced ECINS, a secure system for partnership information sharing used by police. Training has been delivered and cascaded to all agencies forming part of the PSG.
- Police video about thefts from cars has been produced and is being used.
- The Community Safety / Resilience event is planned for Saturday 9
 March.

• Priority 3 - Build Community Resilience

- The Orchard Park community working group has had several meetings and SCDC has input via EK and another officer, Liz Davy. Initially set up to address issues of community cohesion stemming from the 2 quite different communities living there, recently the focus has been on working with young people and supporting the Community Council to keep the community centre open.
- Comparisons between Orchard Park and Willingham can be drawn, although the drivers are different in Willingham and relate more to the relationship between the settled communities and the component parts of the Gypsy Traveller community.
- AB and CD: Can the CDRP develop a pack for community problem solving? Names and numbers of the key people in support agencies to address the range of issues. ACTION
- Training is coming up on enforcement (including at the Community Safety / Resilience day on 9 March). SK: Constabulary to communicate who is the SPOC for the local area – names and details of local sergeants and officers.
- SK: PCSO numbers are not reducing.
- Circulate the LPR document with the local sergeants' details on.
 ACTION
- There is a need to manage community expectations as sergeants will not always be contactable.

5. Budget Review

KH talked through the 2 areas of the budget. AB requested that the papers include financial information in future.

Pooled Fund

This started the year at £33,113.94

Spend to date is £2,000 – allocated to Cambs County Council for their community protection work.

£19,350 is allocated to the 2 x Domestic Homicide Review (DHR) that are underway for the area.

There is £9,598.94 remaining for future partnership work and / or further DHRs.

OPCC Funding

£11,000 including:

£1,000 carry forward for hoarding work (this is being investigated by EK with County)

£5,000 carry forward for Tough Love production (delivered in Sept 2018) £5,000 2018-19 funding for County Lines production (delivered in Jan 2019)

6. Community Triggers

- There have been 3 Community Triggers, none of which were used in the way
 this mechanism was intended and all of which have involved a high level of
 mental ill-health. EK has investigated each one thoroughly and has
 determined that the agencies involved have taken appropriate, timely and
 sufficient action to address the issues.
- The question was asked why the Local Member would not be informed about this when it happens. The response was that it would depend on the case, the number and type of agencies involved and the confidentiality considerations.

7. Domestic Homicide Reviews

KH gave an overview of the 2 DHRs underway and the stage they are each at.

LOOKING AHEAD

8. Strategic Assessment

Presentation and Discussion of Priority-Setting

- JO gave a presentation about the strategic assessment and what the currently available data tells us. The presentation was praised by AB and CD who both thanked JO and LR for their work.
- There is currently no police and crime data. Data is being submitted to the Home Office for Quality Assurance. The situation should be rectified in the next few months.
- Summary:
 - This remains a low crime district
 - Serious violence (violence with injury) is potentially up
 - o Hate crime / discrimination is evident
 - Recorded ASB is down

- A spike in deliberate fire-setting appears to have been related to summer holidays and has reduced. Fire-setting advice to happen in local schools prior to the summer holidays 2019.
- A&E data for Hinchingbrooke Hospital is missing from the A&E data and this needs to be addressed.
- There is a challenge to know whether increases are a result of better recording, increased reporting, an increase in incidents, or a combination.
- Nationally the age of victims of stabbing is getting lower. In South Cambs this is not the case and the main cohort is males, aged 20-24.
 Prevention work should be done with the younger age ranges, however.
- 'Violence' as a priority for 2019-20 is too broad; a subgroup would be more appropriate:
 - Secondary schools interventions regarding County Lines and carrying weapons
 - Communications and awareness-raising
 - Potential flags for County Lines include the absence rate and the number of excluded pupils
- Domestic Abuse not increasing but will go up proportionately as the population increases.
- The Focus Groups and LGBT+ online survey suggested there is a low level of harassment; Gypsy Traveller groups do not feel unsafe but discriminated against; muslim groups feel vulnerable when in traditional dress; those with learning difficulties feel vulnerable to bullying; 16% of LGBT+ respondents said they's been assaulted as a result of their sexuality.
- Offending BeNCH CRC data suggests this is a low-risk area
- Acquisitive Crime numbers are low
- Serious Organised Crime Less in South Cambs than in previous years, but a national increase.
- Exploitation low levels.
- ASB this is a broad category and includes a number of different types; Data shows South Cambs is the second lowest district in the County but with a 15% increase in Milton and Waterbeach.

Agree content and publication

The content of the strategic assessment was agreed for publication.

9. Set and Agree Priorities for 2019-20

- The below recommendations for 2019-20 were agreed subject to the Development Day (agreed below). It was agreed that decisions about the actions for the 2019-20 action plan would be delegated to the Tasking and Co-ordination Group
 - Support Vulnerable People supporting those who are most vulnerable and have the highest risk of being victimised
 - Support Vulnerable Places supporting communities within South Cambridgeshire to identify their own needs; the better to shape future development.

- System Leadership proposal OPCC
 It was agreed that the CDRP (and its purpose / function) needed to be reviewed and refreshed, including:
 - A move from 2 to 3 meetings per year (2 stakeholder events and 1 development day); look at how DHR are funded. ACTION

10. Funding 2019-20

- The Pooled Fund would need to be discussed at the Development Day there is going to be a cost to County bodies where funding is required across multiple Community Safety Partnerships.
- MF stated that recommendations need funding and added value is key.
- Funding allocation decisions were delegated to the T&CG

11. Pre-Brief for Joint Working meeting with City CSP

- The Chair summarised the purpose of the joint working meeting and how the City CSP had already had a Development Day looking at a 'Transformation Project' to fit in with the OPCC proposal.
- **12. Date of next meeting** this was not agreed but it was agreed to hold a Development Day as soon as possible.

No.	ACTION	BY WHOM	BY WHEN
1	Circulate membership, with roles	KH	05/04
2	Consider Taxi Licensing re: County Lines at 2019-20 Action Plan development stage	T&CG	03/04
3	Enquire whether live-streaming of Alter Ego production/s would be possible.	KH	03/04
4	Explore the idea of a Community Problem-Solving pack	T&CG	03/04
5	Circulate LPR paper with up to date sergeants' details on	KH	05/04
6	Organise Development Day	KH / GB	Arranged.

Joint briefing with South Cambridgeshire Crime and Disorder Reduction Partnership (CDRP)

Present for the joint briefing were Members of the Cambridge Community Safety Partnership and Members of the South Cambridgeshire Crime and Disorder Reduction Partnership (CDRP) with * indicating being a Member of both Partnerships:

Cambridge Community Safety Partnership Board

Debbie Kaye (Chair) Cambridge City Council (Community Services)

*Paul Clarke (Vice Chair) Cambridgeshire Fire & Rescue Service

Clare Cook (Bedfordshire, Northamptonshire, Cambridgeshire &

Hertfordshire Community Rehabilitation Company Limited

(BeNCH CRC Ltd))

*Mark Freeman Cambridge Council For Voluntary Service

*Steve Kerridge Cambridgeshire Constabulary

Nicky Massey Cambridge City Council

Members

Lynda Kilkelly Cambridge City Council (Community Services)

James Morgan Cambridge University Hospitals NHS Foundation Trust
*Leigh Roberts Cambridgeshire County Council Research Group
Louise Walker (Minutes) Cambridge City Council (Safer Communities Section)

In Attendance

Ray Bisby Cambridgeshire Deputy Police and Crime Commissioner

Rachel Phelps Local Government Association

South Cambridgeshire Crime and Disorder Reduction Partnership (CDRP)

Chris Parker (Chair)

Anna Bradnam

Cambridgeshire Fire & Rescue Service
South Cambridgeshire District Councillor
South Cambridgeshire District Councillor

Elaine Matthews Cambridgeshire County Council

Jack Ossel Cambridgeshire County Council Research Group

South Cambridgeshire District Council Officers:

Gemma Barron Head of Sustainable Communities and Wellbeing

Kathryn Hawkes Development Officer

1. Welcome, housekeeping and introductions

1.1 The Chair, Debbie Kaye, welcomed everyone and set the context for the joint briefing with the opportunity to discuss closer working.

2 Presentation: Cambridge CSP (CCSP) Proposed Structure

- 2.1 Lynda Kilkelly spoke to the paper presented and provided the background to the CCSP proposed new structure, which had been discussed at the annual Cambridge CSP Development Day in December. Dorothy Gregson, Chief Executive Cambridgeshire Office of the Police and Crime Commissioner (OPPC), also presented a proposal at the Development Day on managing demand countywide. A CCSP task and finish group developed the proposed new structure for the partnership which would deliver targeted work taking into account the decisions made at the development day and incorporating the aims of the OPPC to manage demand across the county. It is also proposed to establish a Multi-Agency Steering Group, which will oversee the business as usual operational groups. In addition, the focus will move to a Transformation Topic, with the aim to reduce demand and work on prevention utilising the opportunities and expertise available countywide.
- 2.2 Steve Kerridge provided more detail about the Police led Multi-Agency Steering Group

and the Transformation Topic of Serious Violence – young people and knife crime. He said that there were common threads of issues across the county as well as different challenges for the districts. He added that the proposed structure enabled an opportunity for closer working with South Cambridgeshire and the need to look ahead at behaviours of young people as potential victims as well as being drawn into criminal activity. He reported that the three Cambridge CSP priorities would not change for 2019/20 and would be; safeguarding people against violence and exploitation, identifying and responding to vulnerable locations, and domestic abuse.

3. The Chair thanked Lynda Kilkelly and Steve Kerridge for their presentation and asked

table groups to discuss the proposal and then to share ideas with the joint meeting.

- 4. The table groups shared their feedback, which included:
 - The importance of education and understanding prevention to control risk.
 - How to make the best use of resources and communication tools.
 - Opportunities for working closer together such as the South Cambridgeshire Co-ordination Group could meet with the new Multi-Agency Steering Group to share ideas and issues.
 - Community resilience has to be invested in as there is a huge cost if a person enters the criminal justice system.
 - Steve Kerridge reported that Norfolk, where Cambridgeshire Police Chief Constable Nick Dean came from, has only one CSP which the county could examine as a model.
 - The Deputy Police and Crime Commissioner, Ray Bisby, said that he had attended the Association of Police and Crime Commissioners and that the government is looking at the way CSPs work. Cambridgeshire and Peterborough has been noted for its activity as many other areas do not have health or probation represented on their Boards. Also noted is that the level of educational exclusions are at a lower level in the county compared with other areas, which reduces the risk of a young person being a victim or involved in

criminal activity.

5. The Chair thanked everyone for their contributions and closed the joint meeting.



Agenda Item 5

Introduction 2019/20/21 plan

Our two year plan is designed around three key aims:

- 1. Ensuring we understand vulnerabilities, knowing what harm is a risk to our communities so we can take informed and precise action to protect people.
- 2. Responding to what we learn and developing bespoke solutions, which will allow our partnership to make a difference. We are seeking to ensure we take very deliberate action not only based on fact but on perception, specifically in responding to community safety issues in our rural communities.
- 3. Supporting other communities in Cambridgeshire and Peterborough

These aims are underpinned by South Cambridgeshire's "Principles of adding value" – This partnership action plan identifies how we can work together to "add value" to existing core services delivered by individual agencies. It does not list core services or activities and initiatives planned by individual agencies.

What is different about our plan? – Over the next two years we would like to adopt a way of working as a partnership which listens to a rich pictures of data and evidence from a wider variety of sources. We are committed to solving problems at their root cause and understanding more about community safety by working together.

Statutory definition of the Community Safety Partnership (CDRP)

CSPs – A guide for police and crime commissioners 2012

"An alliance of organisations which generate strategies and polices, implement actions and interventions concerning crime and disorder within their partnerships".

"They are statutorily responsible for reducing crime and disorder, substance misuse and reoffending in each local authority areas"

This plan does not include the business as usual of the members of the CDRP, including communications and engagement work. This plan, and any accompanying action plan, will need to take account of the statutory functions of the CDRP (including commissioning Domestic Homicide Reviews, Strategic Assessments, and Community Trigger) and the activity of the Problem-Solving Group (PSG) which is a multi-agency group.

Strategic aim 1 - Understanding vulnerability. For 2019-20 develop processes to understand vulnerability in our communities.

Aim: Allow South Cambs CSP to understand rural vulnerability. Create a joint risk assessment model to understand vulnerability i.e. what it is, where it is and seek to understand underlying causality. Use a rich and multi-dimensional data set to allow the CSP to identify current and future opportunities.

(Propose we look to encompass much wider sources of data in our risk identification process)

Current risks:

- Our rural areas are faced with a complex spectrum of risks which they find hard to understand and contextualise.
- Communities are keen for partners to focus on the symptoms they see around them, partners need to be focused on causes and symptoms.
- Traditional hot spot locations and trends are harder to define for multi-agency action in a large rural area. Many emerging risks are thematic not location based.
- We have a broad range of communities with various needs and capabilities to protect themselves.
- Demand and expectation for the aforementioned outstrips capacity.
- There is often a disparity between perception and actual problems.

Opportunities:

- Use greater range of data to test the hypothesis of communities and elected members.
- /Overlay data sets to support targeted work to address causal factors.
- Justify focused activity in identified areas or need or harm.

Reviewing how we do business

Objective 1 – Discovering vulnerability. Create a suitable risk assessment process:

Lead practitioner – Cambridgeshire Research Group

Outputs -

- 1. Framework for assessing vulnerability of individuals living within a rural district. Including reviewing current data sharing of Problem Solving Group (PSG), current practice, review national research of best practice and proposing methodology for partnership use.
- 2. Framework for assessing vulnerabilities of rural communities. Including reviewing current data sharing of PSG, current practice, review national research of best practice and proposing methodology for partnership use.
- 3. Design a process for monthly data set for sharing at Task & Coordination Group in order to have a Co-ordinated approach to demand.

In order to achieve this, a task and finish data group will be created reporting monthly to the Task & Coordination Group

Objective 2 – Defining objectives together.

Lead practitioner – SCDC/ TTCG
Chair

Output - from discovery phase we will use the insights we collate to inform decision making and priority setting to a broad range of partners and groups.

CDRP Tasking & Tactical Coordination Group (TTCG)

- As a District team
- For Towns and villages (Geographic)
- For non- geographic communities such as LGBT and faith groups.

PSGs, setting clear overarching direction based on our understanding of joint data.

Partners. Inform our agencies of risk and mitigation via agency specific TTCG.

Local community groups – helping them to make informed decision.

Strategic aim 2 – Responding to vulnerability. Using the Think Communities model develop and deliver a range of tactical options suitable for our rural communities.

Aim: Work with partners and local community contacts to develop a suite of commissionable interventions suitable for rural communities recognising that some risk may not reach the threshold for statutory partners. Interventions and tactics must be scalable allowing both partners and communities to respond.

Current risks:

- Many of the traditional tools used by partners are no longer suited to our reduced states of resourcing.
- Likewise many traditional tactics are not underpinned by joint problem solving.
- Our rural locations provide continuing challenges in regards our resources.

Opportunities:

Current position

Industrialising our ways of working

- Greater partnership and coordination of partners agencies at a localised/ ward level.
- Community groups are keen to deliver some services and can utilise local resource and energy to help themselves. Some may require initial support to develop skills.
- Better operational communications with commissioned volunteer schemes,

Moving forward

Objective 3 – Develop intervention Objective 4 - Deliver bespoke models that work projects commissioned. Defined area of intervention is then Projects are commissioned and informed from our risk assessment, are bespoke to the identified problems from out "discovery, define and develop" process. Outputs - leveraging: Social capital model Projects will be delivered by 1. Identified CDRP lead officers. Co-ordinating group actions Working group 2. Our PSG. Local PSGs Commissioning charities Support groups/ social action Workshops, Upskill and education Commissioning services. Tool kits

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Transformation topic -Community resilience.

Summary: Our bid will be based on commissioning a county wide tool kit to support the "Think Communities" shared approach to public sector reform. South Cambridge CSP recognise that there is a great deal of good practice emerging in rural and urban communities. Local people have energy to bring about new ways of protecting their communities, as professionals we would like help convert energy into action.

Our bid to the transformation fund will deliver a county wide library of off the shelf solutions, opportunities and support for communities, including advice from professionals as well as sharing the first hand experience from communities who have already, or are starting to, deliver their

own locally-led approach. This library could include: :

<u>Inspiration</u>

- Sharing testimonial stories from local and national community-led schemes
- Celebrating local success
- Identifying and sharing emerging opportunities
- Enabling networking opportunities for communities and partners to learn from each other

Practical Tools and Resources

- Business plans or funding application templates
- Links to funding
- 'How to' videos
- Written toolkits
- Advice from professionals and volunteers and links to support
- Advice on sustainability, implementation and review

Our aim: Is to help <u>mobilise energy into action</u> by helping communities easily understand and collaborate how they can bring about change. South Cambridgeshire has a great wealth of social capital, we believe with the right support and signposting and collaboration communities can become more resilient. We believe this is the same throughout Cambridgeshire and Peterborough, we want to share what has worked for all of us, in one place!

Our objective: Is to help people feel proud of where they live. We plan to help move communities from a position where people feel everything is done to them, without them - into a position where communities are invested in their own problem solving (figure 1).

Scope:

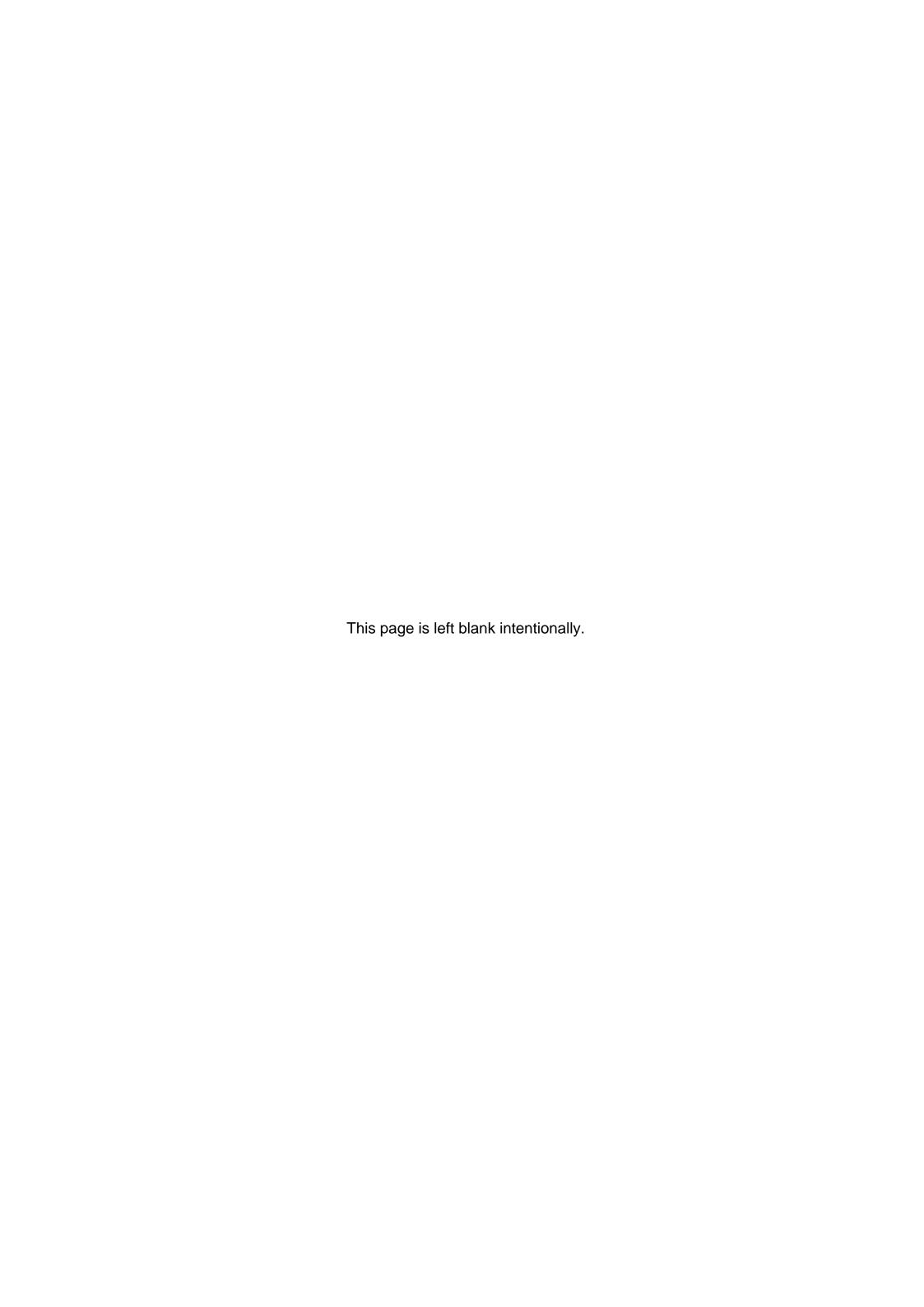
- The library will include tool kits based on real initiatives and projects that have been successful. In time we would also like to add learning and lessons so communities can share experiences where things have not worked.
- We would like each solution in our library to start with the stories and people behind the action to inspire others to take action.
- We will gather case studies from Cambridgeshire and Peterborough as we would like our library to be relevant to the communities it is designed to help, as well as linking to examples of good practice outside of our own area, which is relevant to our local concerns.

Delivery:

The delivery outlined below will have associated costs that will come from the OPCC funding:

- (Proposal) South Cambs, Huntingdonshire, Cambridge City and Peterborough City have a shared ICT infrastructure. We propose 3ICT support the online implementation of a portal via their shared architecture.
- The SCDC corporate communications team could help produce content working together with students from local colleges or community volunteers.
- Funding will be used to offer small grants to schemes to showcase their projects, creating videos and online content supported by SCDC.
- Suitable community resilience events aimed at sharing the learning widely.





Agenda Item 6

CDRP Spending plan 2018/19

Line1
Line2
Line3
Line4
Line5

Line6

Line7

Line8

Line9

Line10

Line11

Line12

Line13

FUNDING SOURCE	AMOUNT
Pooled Fund Start Balance	£33,113.94
Rollover OPCC from April 2017 to March 2018	£6,000.00
OPCC funding for April 2018 to March 2019	£5,000.00
TOTAL FUNDING AVAILABLE	£44,113.94

ITEM	ORIGINAL PROFILED BUDGET	OUTTURN / COMMITTED	NOTES AND CONTEXT	OPCC	POOLED
Tough Love Theatre Production for village colleges and community	£5,000.00	£6,870.00	Tough Love cost £4,870; County Lines cost £4,950.	£6,870.00	£0.00
County Lines Theatre Production for village colleges and community	£5,000.00		Incomes from schools (total across both productions) was £2,950.		
Community Safety Event	£165.00	£0.00	Event held on 9 March 2019 for parish councils, including community resilience workshop. The cost of the event was covered by CDRP partners.	£0.00	£0.00
Community Protection Project	£2,000.00	£2,000.00	Financial fraud, scams and rogue trading prevention, training and awareness resources that have been shared with South Cambs residents and through parish councils.	£0.00	£2,000.00
Domestic Homocide Review 1	£9,350.00	£9,350.00	Underway.	£0.00	£9,350.00
Domestic Homocide Review 2	£10,000.00	£10,000.00	Underway.	£0.00	£10,000.00
TOTALS	£31,515.00	£28,220.00		£6,870.00	£21,350.00

OPCC = Office of the Police and Crime Commissioner

 OPCC element
 £6,870.00

 Pooled Fund element
 £21,350.00

 TOTAL FUNDS ALLOCATED 2018/19
 £28,220.00

NOTES

FUNDING SOURCE

CDRP Spending plan 2019/20

Line1
Line2
Line3
Line4
Line5

Line6

Line7

Line8

Line9

Line10

UPDATED SEPTEMBER 2019

FUNDING SOURCE	AMOUNT
Pooled Fund Start Balance	£11,598.94
Rollover OPCC from April 2018 to March 2019	£4,130.00
OPCC funding for April 2019 to March 2020	TBC
TOTAL FUNDING AVAILABLE	£15,728.94

				FUNDING	SOURCE
ІТЕМ	PROFILED BUDGET	PROJECTED OUTTURN	NOTES AND CONTEXT	OPCC	POOLED
Domestic Homicide Review Reserve	£10,000.00		Zero projected outturn un	£0.00	£10,000.00
Hoarding Project	£1,000.00	£1,000.00	Carried forward from 2017/18	£1,000.00	£0.00
OPCC Transformation Project			Amount TBC by OPCC		£0.00
TOTALS	£11,000.00	£1,000.00		£1,000.00	£10,000.00

OPCC = Office of the Police and Crime Commissioner

 OPCC element
 £1,000.00

 Pooled Fund element
 £10,000.00

 TOTAL FUNDS ALLOCATED
 £11,000.00

 2019/20

NOTES